



Customs Border Control System - User Application

Pursuant To Customs Notification, I hereby apply for permission to use the Customs Border Control System (C.B.C.S.).

SECTION ONE ■ APPLICANT TYPE

- ☐ CUSTOMS BROKER/CLERK
- ☐ REGULATORY AGENCY
- ☐ CARRIER/AGENT
- ☐ IMPORTER/EXPORTER
- ☐ TERMINAL OPERATOR
- ☐ CARGO REPORTER

SECTION TWO ■ APPLICANT DETAILS

NAME:

VAT/OTHER REGISTRATION NUMBER:

BIR NUMBER:

COMPANY REGISTRATION NUMBER:

REGISTERED BUSINESS ADDRESS:

POSTAL ADDRESS:

TELEPHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

SECTION THREE ■ AUTHORISED USERS

TOTAL NUMBER OF USERS

FIRST NAME:

LAST NAME:

POSITION:

BUSINESS ADDRESS:

EMAIL ADDRESS:

CUSTOMS BROKER/CLERK LICENCE NUMBER:

NATIONAL I.D. NUMBER:

SECTION FOUR ■ TERMS AND CONDITIONS OF USE

- (a) General Conditions under Which Registration Will Be Granted:**
All sections of this application form must be completed and all questions answered. If the applicant is a company, this form must be signed by the General Manager or another authorized senior executive, and include the official company stamp /seal. Regardless of individual responsibilities, the person signing this form on behalf of a company shall also be responsible for the requirements / conditions set out in section four (b) and (c). The applicant agrees to notify the Comptroller of Customs and Excise in writing within twenty-four (24) hours of any change in the Applicant Type, Applicant Details or Authorised Users.
- (b) Minimum Technical Requirements for Registration on the C.B.C.S.**
Process speed of at least 1.8 Ghz | RAM of 2GB | Microsoft Windows 2000 or newer operation system | Internal or External CD ROM drive (for installation and updates) | Up-to-date antivirus software installed in client PCs | Internet Connection of at least IMbps. I/we also confirm that we have in our staff or we can call upon a qualified IT person to deal with any C.B.C.S. requirements.
- (c) Specific conditions with the respect to the security of the C.B.C.S.**
If approved as a registered user of C.B.C.S., the applicant and any other individual applicant listed in this application, agrees:
- i. Not to provide copies of any C.B.C.S. software given for your use by Customs and Excise Division to any third parties, whether registered or not;

ii. To keep secure, and not disclose to another person the unique user identifier allocated to you;

iii. To use only the unique user identifier to access data in the system that is available to all registered users or is data input or pertains only to your transmissions;

iv. To notify the Customs and Excise Division immediately if you suspect that the security of your unique Identifier has in any way been compromised;

v. To notify the Customs and Excise Division if you gain access or otherwise receive data that does not pertain to your lawful access to the system;

vi. To comply with any reasonable conditions imposed by the Comptroller of Customs and Excise in relation to the security of a unique identifier allocated to you or persons listed in this application or to any other matters related to the access to and use of the C.B.C.S.

vii. To request a password reset using either the registered email account or in person using proper ID.

☐ I have read and agreed to all Terms and Conditions of use.
I certify that all statements I have made in this application are true, correct and complete.

COMPANY SEAL/STAMP

SIGNATURE

NATIONAL I.D. NUMBER:

NAME(In Block Letters):

DATE:

POSITION: